

## REQUEST FOR EXPRESSION OF INTEREST

### Georgia

**Project Name: Georgia I2Q - Innovation, Inclusion and Quality – National Consultant**

**Project No.168481**

**Assignment Title: General Education Component Lead - National Consultant**

**Contract/RFP No: GE-MESCS-207474-CS-INDV**

Georgia has received financing from the World Bank towards the cost of the **Georgia I2Q - Innovation, Inclusion and Quality Project** and intends to apply part of the proceeds to payments for goods, works, and related services and consulting services to be procured under this project.

*The Project consists of the following key components:*

***Component 1-** Improving Quality of and Access to Early Childhood Education and Care: support to facilitate expanded access to quality pre-school education in selected pre-schools.*

***Component 2 –** Fostering Quality Teaching and Learning in General Education: Support to provide a learning environment that is conducive to quality education in selected general education schools.*

***Component 3 –** Strengthening Financing Options and Promoting Internationalization in Higher Education: Support to improve the quality and international competitiveness of higher education.*

***Component 4 –** System Strengthening and Stakeholder Communication: Support to facilitate a shift in attitude towards learning.*

***Component 5 –** Supporting Project Management, Monitoring, and Evaluations: Support capacity building for effective management and monitoring of the Project including provision of Operating Costs, Training, outreach and awareness campaigns, consulting services, M & E and, Project audits for (a) Project Management Team (PMT); and (b) Project Management Unit (PMU).*

The Project will be implemented over a six-year period by the Ministry of Education, Science, Culture and Sport of Georgia (MoESCS) and its subordinate government agencies and by the Municipal Development Fund of Georgia (MDF).

The Project Management Unit (PMU) created within MoESCS supports the implementation of the Project's tasks above. The Project Management Team (PMT) created within MDF supports implementation of the separate component aimed to improve the relevant infrastructure and rehabilitate schools under the Project overall objectives.

**The Ministry of Education, Science, Culture and Sport of Georgia (MoESCS)** now invites Individual Consultants (Consultants) to express their interest in providing the following services: **General Education Component Lead – National Consultant.**

### **Scope of Work**

**General Education Component Lead's** primary responsibility is to plan and lead the implementation of selected subcomponent under component 2: Fostering Quality Teaching and Learning in General Education under the supervision of the PMU Executive Director. Namely, the consultant will be responsible for the following subcomponents: Subcomponent 2.2. Supporting the scaling up of the whole-school improvement pilot Subcomponent 2.3. Supporting capacity-building of teachers and school leaders to adapt, develop, and implement school-based curriculum and Subcomponent 2.4. Development of a national assessment framework.

### **Key Responsibilities**

- Plan and lead the implementation of General Education subcomponents listed above; including preparation of work plans, defining the budget and designing appropriate project documents;
- Serve as the primary liaison and point of contact for General Education subcomponents listed above.

- Consider and apply national legislations governing general education, relevant government policy, procedures and best international practice;
- Participate in drafting relevant legislations and instructions applicable to implementation of project activities
- Provide leadership in support of project activities with the goal of achieving project targets and objectives, managing effectively and efficiently both human and financial resources;
- In close coordination with Government of Georgia (GoG), relevant ministries, municipalities and other stakeholders ensure effective project planning and day to day management;
- Act in coordination with Ministry of Education, Science, culture and Sports, its agencies, General Education Institutions and World Bank for effective project implementation;
- Collaborate closely with the World Bank relevant units to ensure application of WB relevant rules and regulations;
- Report on components progress according to the agreed timeline, format and results indicators. Monitor and evaluate project progress and impact;
- Collaborate with the project procurement specialists in the procurement processes, including timely provision of the required inputs for the preparation of procurement documents envisaged under general education component and related activities of the project;
- Participate in the evaluation of bidding documents and negotiation of contracts as needed;
- Coordinate and contribute to studies, collection, compilation and analysis of data and other project information for timely preparation of midterm and final reports as required by MoESCS and WB;
- Ensure the effective communication of component progress and achievements to MoESCS, WB and other relevant stakeholders;
- Identify project development/implementation risks, and take effective measures to mitigate them;
- Carry out other duties and responsibilities as required for effective project development/implementation;
- Participate in the process of infrastructure standards development for new model primary schools (encompassing ECEC institutions) ensuring reflection of core curricular demands;
- Work closely with pre-school component of the project to envisage and establish necessary links;
- Support TPDC and other relevant agencies in designing, implementation and supervision of teacher and school leadership professional development activities;
- Support NAEC in designing, developing and implementing national assessment framework;
- Work closely with NCEQE on general education quality assurance issues, including school authorization and teacher education program benchmarks;
- Work with EMIS on general education related data collection, generation and management;
- Work with HEIs on teacher education academic programs content and quality assurance issues;
- Participate in the process of developing the strategy and content for Innovation clubs;
- Assist the PMU Executive Director in the activities related to strengthening equal access to quality general education within the frames of the project;
- Develop ToRs for local and international consulting assignments under the component.

*Interested individuals shall provide information demonstrating that they have the necessary experience to perform the aforesaid services. CVs of the candidates should cover experience in relevant to the project activities.*

#### **Working Conditions**

- Based at PMU Office, Tbilisi;
- May require frequent visits to Project sites.

#### **Duration of Assignment**

This is one-year full time assignment with probation period of first 3 months starting on January, 2021. Subject to satisfactory performance as well as operational needs of the Project, the contract can be extended.

## Qualification and experience

### *Required:*

- MA level degree in Education, Social Sciences or relevant disciplines;
- Minimum 10 years of experience of working in general education sector with 7 years of holding managerial position
- Experience of working in government and/or education institutions engaged in secondary education management
- Experience of working with national minorities engaged in general education sectors on policy or operation levels
- Experience of working towards inclusive education, knowledge of policies and instructions related to children with special education needs;
- Experience of collaboration with international donor organizations working towards general education
- Project management experience;
- Strategic planning experience;
- Fluency in English and Georgian;
- Knowledge of MS Word, Excel, Project, PowerPoint.
- Proven teamwork skills;
- Superior verbal and writing communication skills in Georgian;
- Strong verbal, reading and writing skills in English;
- Good negotiating skills;

### *The candidate through relevant experience shall demonstrate:*

- Knowledge of national secondary education system and its operation, related governing legislation, linkages with other levels of education;
- Knowledge of activities of all state agencies engaged in general education;
- Knowledge of ongoing and previous education reforms, trends and lessons learned;
- Through knowledge of teacher profession regulations, teacher standards and professional development scheme operational on national level and relevant international best practices;
- Knowledge of national quality assurance system for general education institutions and relevant international best practices;
- Knowledge of national benchmarks for school teacher education academic programs and related quality assurance mechanisms;

### *The candidate shall be familiar with the following national legislation governing and/or related to general education:*

- The Law of Georgia „On Education Quality Enhancement“;
- The Law of Georgia „On General education“;
- Resolution №84 of the Government of Georgia of October 18, 2004 on the approval of the national goals of the general education;
- Order №40/n of the Ministry of Education and Science of Georgia on the approval of the national curriculum (national education plan);
- Order №174/n of the Minister of Education and Science of Georgia on the approval of the regulation for teacher induction and termination of the teacher status;
- Order №99/n of the Minister of Education and Science of Georgia on the approval of the educational institutions Authorization Charter and of Authorization Fees;
- The Law of Georgia on Early Childhood Education.

### ***Note: The MoESCS reserves it's right to verify submitted references and use obtained information for evaluation purposes.***

The attention of interested Consultants is drawn to paragraph 3.14 “Conflict of Interest” of the World Bank’s Guidelines: [World Bank’s “Procurement Regulations for IPF Borrower, July 2016 revised August 2018”](#), setting forth the World Bank’s policy on conflict of interest. In addition, please refer to the following specific information on conflict of interest related to this assignment: The consultant shall not receive any remuneration in connection with the assignment except as provided in the contract. The consultant and its affiliates shall not engage in consulting or other activities that conflict with the interest of the client under the contract. The contract shall include provisions limiting future engagement of the consultant for other

services resulting from or directly related to the firm's consulting services in accordance with the requirements of paragraphs 3.16, 3.17 and 3.18 of the Guidelines.

An individual consultant will be selected in accordance with the procedures set out in World Bank's Guidelines: [World Bank's "Procurement Regulations for IPF Borrower, July 2016 revised August 2018"](#) "Selection of Individual Consultants".

Interested consultants may obtain further information by email: [procurement@iiq.gov.ge](mailto:procurement@iiq.gov.ge)

Cover letter and CVs of candidates in English language must be submitted electronically to the address below not later than, **January 1, 2021, 17:00 hours**.

Name: Ia Iashvili

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