



Japan International Cooperation Agency Georgia Office  
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URL: <https://www.jica.go.jp/georgia/english/index.html>

October 12, 2020

JICA (GG) No. 10-12001

## Ministry of Foreign Affairs of Georgia

I would like to present my compliments on behalf of Japan International Cooperation Agency (JICA) in Georgia to the Ministry of Foreign Affairs of Georgia and have the honour to inform you that JICA is going to conduct Knowledge Co-Creation Program **(Long-Term)** "Agricultural Studies Network for Food Security (Agri-Net)" for Georgia.

This program gives opportunity to young administrators, researchers and business people to study at Japanese Universities in Japan for higher degree (MA. Ph. D. etc.). Field of studies shall be related to Agriculture and Rural Development Policy, Sustainable Agricultural Production, One Health, Marine Resources/Fishery Development, Food Value Chain.

JICA is now offering these two (2) programs on Agriculture Studies Network for Food Security (Agri-Net):

A: Master's Degree: September, 2020 – September, 2022 (2 years)

B: Doctor's Degree: September, 2020 – September, 2023 (3 years)

With this regard, I shall appreciate your assistance to distribute this information to the relevant organizations and coordinate participation in this program. All interested candidates and/or agencies for this program shall be registered and receive electronic application forms from the JICA Georgia Office by **October 30, 2020**.

For further details I kindly request the Ministry as well as prospective candidates to contact JICA Office in Georgia (Mr. David Mgaloblishvili, JICA Program Officer; Address: Pixel Center, 8th floor, 34 Chavchavadze Ave., Tbilisi 0179, Georgia; Tel.: (+995 32) 2507980; Cell.: (+995) 558 481843. E-mail: [mgaloblishvili-david@jica.go.jp](mailto:mgaloblishvili-david@jica.go.jp)).

I avail myself of this opportunity to renew the assurances of its highest consideration to the Ministry of Foreign Affairs of Georgia and appreciate your cooperation.

Sincerely,

*小原 亨*  
For **Yukihiko EJIRI**  
Resident Representative  
JICA Georgia Office





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*Attachment: General Information (1)*  
*Application form (1)*

CC: Ministry of Environment Protection and Agriculture of Georgia

Agricultural University of Georgia

October 2020

## **JICA Knowledge Co-Creation Program (Long-Term)**

### **General Information for All Applicants on Agriculture Studies Networks for Food Security (Agri-Net) 2021 Autumn**

This information pertains to one of the Japan International Cooperation Agency (JICA)'s Knowledge Co-Creation Program (Long-Term). This program will be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both governments.

Each country may have its own schedule and/or qualifications for the program. The additional information is listed on the separated paper.



## 1. Background

The second goal of the SDGs (Sustainable Development Goals) aims to “End hunger, achieve food security and improved nutrition, and promote sustainable agriculture. This will require adequate agricultural policies and introduction of appropriate technologies for stable food production.

To this end, human development in the field related to Agriculture and Rural Development Policy, Sustainable Agricultural Production, One Health, Marine Resources/Fishery Development, Food Value Chain, and Nature Conservation is a strategic area of cooperation between developing countries and Japan, taking advantage of wide knowledge/technologies accumulated in Japan’s universities.

## 2. Program Outline

1	Objectives	<ul style="list-style-type: none"> <li>- Develop human resources of public and private sectors in the field related to Agriculture and Rural Development Policy, Sustainable Agricultural Production, One Health, Marine Resources/Fishery Development, Food Value Chain, and Nature Conservation are developed.</li> <li>- Strengthen a human network between developing countries and Japan in the above mentioned field.</li> </ul>
2	Language	English
3	Duration	<p><u>For master’s degree: September, 2021 –September, 2023</u>  <u>For doctor’s degree: September, 2021 – September, 2024</u></p> <ul style="list-style-type: none"> <li>- additional 6 months at longest as a research student if required from university (See 4.(2))</li> </ul> <p>Note: Some university set more than 3 years for doctor’s course. Please check university information and be careful when you ask permission to your belonging organization.</p>
4	Eligible Applicants	<p>Applicants are those who fulfill all of the following;</p> <ul style="list-style-type: none"> <li>- belong to governmental organizations, universities and research centers, or related organization in private sector* ;</li> <li>- engage in the field related to Agriculture and Rural Development Policy, Sustainable Agricultural Production, One Health, Marine Resources/Fishery Development, Food Value Chain, or Nature Conservation, and</li> <li>- wish to contribute to own country’s development through cultivating strong network with Japan.</li> </ul> <p>*Applicants from private sector should be from the field related to Agriculture and Rural Development Policy, Sustainable Agricultural Production, One Health, Marine Resources/Fishery Development, Food Value Chain, and Nature Conservation.</p>
5	Additional Program	<p><b>【During your stay in Japan】</b></p> <ul style="list-style-type: none"> <li>- JICA will offer “Japan’s Development Experience in the Field of Agriculture and Rural Development” as a short term course in summer. Participants are recommended to participate this course.</li> </ul> <p><b>【After returning to your country】</b></p> <ul style="list-style-type: none"> <li>- Participants have opportunity to i) join the network of ex-participants, and ii) receive information on agricultural</li> </ul>

		development in Japan and JICA's cooperation in agriculture and rural development
7	Qualifications and Requirements	- Applicants must satisfy the following requirements:
	Nationality	Citizens of the target countries where JICA offered this Program. Target countries vary each year.
	Number of applicants	Each target country can send one (1) applicant.
	(1) Age	- Less than forty (40) years of age (as of April 1 <sup>st</sup> , 2021)
	(2) Educational background	- Bachelor's degree for Master's degree course (equivalent to at least 16 years of academic background) - Master's degree for Doctor's degree course (equivalent to at least 18 years of academic background) - For more information, please check the website of the Universities.
	(2) Working experience /status	- to have working experiences more than five(5) years, - to have more than 6 months working experience at their current organizations and - to obtain permission for application, and to secure reinstatement from their current organizations.
	(3) English - language Proficiency	- Adequate English skills both in written and oral communication to complete the Master's Degree such as; TOEFL iBT :80 / CEFR :B2. - Each university sets its own requirement and deadline for English score. Many of them require official certificate such as TOEFL, IELTS and etc. For more information, please check university information (Appendix 1 University List). JICA will NOT bear the cost necessary for obtaining such score. - If the desired university judges that the candidate possesses English proficiency equivalent to the required score, the candidate may be qualified at the discretion of the accepting university.
	(4) Others	Applicants must: - be in good health condition to complete the program, - contribute to networking with Japan, - not receive or plan to receive a scholarship offered by other organizations

### 3. Required Documents for Application

Each applicant is required to submit the following JICA's Application Documents by the deadline except for Health certificate listed below (6). The applicants who pass the 2nd Selection are required to check necessary application documents set by the university. The applicants need to submit them directly to the university by the deadline set by the university.

**JICA's Application Documents**

- (1) Application Form consists of:
  1. Personal Information
  2. Education Background
  3. Present Organization and Nomination
  4. Work Experience
  5. Medical History
  6. Declaration
  7. Check List
  8. Score of English examination (if you have)
9. Annex1: Declaration of desired university placement  
Applicants select desired university from Appendix 1 University List. **Each applicant can select one (1) university according to his/her priority.**  
Note: Applicant cannot select other universities not written in the List.
10. Annex2: Research Plan
11. Annex3: Details of Current and Previous Work
12. Annex4: Career Plan after Graduation
- (2) Undergraduate degree graduation certificate that officially certified.
  - \* A copy of "Officially certified copies of the original" is acceptable
  - \* Written in English or accompanied with English official translation
- (3) Academic transcript
  - \* Must contain all the grades earned in the university.
  - \* A copy of "Officially certified copies of the original" is acceptable
  - \* Written in English or accompanied with English official translation
- (4) A copy of Valid Passport with photo (for checking nationality, name, sex, and date of birth). Valid National ID and birth certificate are acceptable if you do not have Passport. Certified English translation must be attached if ID is not written in English, French, Portuguese or Spanish)
- (5) 2 ID Photos (4 cm×3 cm) pasted on application form (Original and copy).
- (6) Health certificate to be submitted after the 3rd Selection

All these documents should be typed, printed out and signed by the applicant in all pages. Hand written forms will NOT be accepted.

The applicants should submit two sets of these documents (Original and copy). Additionally, **(1) Annex 1: Declaration of desired university placement should be sent in digital form to JICA country office.**

**4. Selection Procedures**

- \*There are no fees to be charged directly by JICA during the selection process.
- \*Any costs incurred during the selection procedures including travel expenses, documents preparation (photos, official notification etc.) and any other personal expenses will NOT BE COVERED by JICA but should be covered by applicants.
- \*The reasons for disqualification on each selection procedure will NOT BE DISCLOSED.

There are mainly following three selection processes: (A) Selection by JICA in each country, (B) Matching with Japanese universities, and (C) Selection by Japanese universities (entrance examination).



### **(A) 1<sup>st</sup> Selection: Selection by JICA in each country**

[Necessary Actions for Applicants for this selection]

Each applicant needs to submit JICA's Application Documents by the deadline set by JICA office in the applicants' country.

Period	Not later than Monday, 16th November 2020
Contents	Screening of submitted JICA's Application Documents Applicant may be requested to be interviewed.
Objectives	To check qualifications and requirements of each applicant. To check applicants' understanding of the program objectives and working experiences/educational background in the context of the "Eligible Participants" (shown in the section 2.). To check applicants' capability of contributing to the achievement of the course objectives addressing his/her country's development challenges after the program.
Result	Applicants who pass this selection can proceed to the 2 <sup>nd</sup> Selection.

### **(B) 2<sup>nd</sup> Selection: Matching with Japanese universities**

Period	Dicember 2020- January 2021 (approximately)
Contents	Document screening, interview (if necessary) by Japanese universities (mainly "Research Plan" of the JICA's Application Documents, the Undergraduate degree graduation certificate, and Academic transcript)
Objectives	To match applicants with university courses/supervisors
Selection	JICA will send JICA's Application Documents to the applicants' desired university. University will examine the documents to check if the applicant's field of study and research plan are matched with the courses/supervisors. During this process, universities may contact the applicants for their judgement. University may conduct remote interview during process.
Result	Only those applicants who are accepted by the Japanese universities' matching can proceed to the 3 <sup>rd</sup> Selection. JICA will inform of these applicants of the name of university where the applicant can apply for 3 <sup>rd</sup> selection. The applicants need to check and prepare university's application documents and submit them directly to the university.  JICA will also inform these applicants contact of his/her supervisor (professor). The applicants are then required to contact with the supervisor to receive their instructions. The applicants are required to maintain good communication via mail/skype with their supervisors to gather information on the course or their study subjects. Some supervisors may request to improve applicants' research sheet during this period before entrance examination.

#### **(1) Notification as a Certified Applicant**

For those who passed the matching process, JICA will send a "Notification as a Certified Applicant." Applicants must submit this form when he/she applies for university's entrance examination together with other required document by universities so that the universities can recognize them as certified JICA Agri-Net program applicants, distinguishing from other normal applicants.

#### **(2) Research Student**

As a result of the matching, if the university judges the applicant that they need more time to take entrance examination, university may request an applicant to enter the university as a research student for a period of six (6) months at longest. This period is additional and not counted as a part of regular course of Master's or Doctor's program. Research students are requested to stay in Japan and study hard to utilize their time to prepare for the entrance examination. Research students are able to join lectures, receive instruction from professors and make use of university facilities but they cannot acquire credits for obtaining the degree.

Participants as research students are requested to take the entrance examinations during the period of research students. If failed, they have to return to their home country (Agri-Net program ends at that moment). Normally, participants as research students will start their stay in Japan from 2021 autumn if required for 6 months of research student. Their period as regular students, if they passed the entrance examination, will start from April 2022.

Before application, the applicant should take into account the possibility of additional period as research students and should be approved by the belonging organization. **Applicants' availability as research student and approval from his/her organization should be expressed in the Application Documents (Annex 1 and p.4 of AF).**

Necessary living cost during the period as research students will be paid by JICA following JICA's regulation.

Note:

- Some university requires applicants to enter the university as research students regardless of applicants' ability (See the details for Appendix 1 university list).

### ***(C) 3<sup>rd</sup> Selection: Entrance Examination by Japanese universities***

[Necessary Actions for Applicants for this selection]

Each applicant needs to check necessary application documents set by the university where he/she applies. Then, he/she needs to submit university's application documents directly to the university by the deadline set by the university. It is ALL the applicant's responsibility to duly submit required documents to the university by its deadline. JICA will NOT intervene in this process. Some universities require sending hard copies of documents to Japan.

Those who are required to enter as research student also need to check necessary application procedure as research student set by each university.

During this selection process, each applicant may be interviewed (ex. by using Skype) depending on university's selection process.

Fee for entrance examinations are paid directly to each university by JICA.

Period	April – July 2021 (approximately)
Contents	Screening of submitted university's application documents and interviews by Japanese universities
Objectives	To select the final candidates
Venue	If necessary, using Skype or other means for interviews
Selection	Universities will screen the applicants through submitted university's application documents and interviews, and etc.
Result	The applicants who pass this selection (and JICA adjustment if necessary) will be selected as successful candidates of the program.

Note:

- JICA may adjust the number of candidates after the 3rd Selection. Therefore, some of the applicants who pass the 3rd Selection may not be selected as successful candidates of the program.



- Due to the COVID-19 pandemic, successful applicants may not be able to come to Japan on September 2021, and have to postpone coming to Japan until necessary conditions are met. In such cases, JICA will explain the situation and procedure to each applicants who pass the 3<sup>rd</sup> Selection.

### (3) Withdraw of the Application

If applicants encounter the situation that needs to withdraw the application by force majeure during the selection process, the applicants need to contact with JICA office and explain the situation as soon as possible.

## 5. Expenses to Be Borne by JICA

JICA will provide the following expenses for participant of the program.

- Tuition at Japanese university Master's Degree/Doctor's Degree programs (and research student, if required).
  - Allowances for living expenses, outfit, shipping etc. See the box below for more details.
  - A round-trip airfare
- Other costs should be covered by the participants' organizations or other individuals.

\*Participants are not allowed to work while their stay in Japan.

Expense category	Payment amount	Payment frequency
Tuition (official examination fees, entrance fees, course fees)	Actual costs	Every semester
Living Allowance	JPY 143,000–148,000 per month*	Every month via university
Airfare	Actual costs	Upon arrival in Japan and upon returning home
Outfit Allowance	JPY106,000	Once (upon arrival in Japan)
Moving Allowance	Up to JPY164,000-224,000	Once (during the training period)
Research Support Expenses**	Actual costs(Up to 360,000 per year)	

\*Varies according to living area, type of accommodation, etc.

\*\*The grant which support your research, such as purchase of books or necessary equipment, participation fees for academic conference, research trips, etc. can be provided via your university. Maximum amount of grant is 30,000 yen per month (360,000 yen per year), and can be disbursed with the approval of your supervisor.

## 6. Expenses Not to Be Borne by JICA

JICA will **NOT** bear costs other than the allowances described above. JICA is not responsible for the following expenses:

- (1) Passport fees (for re-issuance and extensions, etc.)
- (2) Visa fees of a transit country and transportation expenses to obtain Visa
- (3) Transportation expenses to obtain Japanese Visa
- (4) Domestic travel expenses in the home country
- (5) Departure tax
- (6) Airport tax/airport facility charges outside of Japan, including third countries
- (7) Customs duty

- (8) Excess baggage charges
- (9) Compensation for lost and/or damaged baggage
- (10) "no show charge" to the transit airport hotel (non-refundable)
- (11) Lost - ticket fee
- (12) Accommodation fee for day-use hotel in return flight
- (13) Transportation expenses other than official programs
- (14) Telephone bill or mini-bar tab at accommodation

Note:

- If participant does not follow the regulation of JICA, the participant may have to bear such other cost of necessary expenses.
- To invite family to Japan (spouse and children only), participants should be responsible for all expenses and necessary procedures in Japan by themselves. JICA does **NOT** provide any support or additional financial assistance except issuing necessary documents for the process. If the participants wish to invite families, JICA strongly recommend doing so AFTER 6 MONTHS upon arrival in Japan at the earliest.

## 7. JICA's Policies

### (a) Privacy Policy

#### 1) Scope of Use

Any information used for identifying individuals that is acquired by JICA will be stored, used, or analyzed only within the scope of JICA activities. JICA reserves the right to use such identifying information and other materials in accordance with the provisions of this privacy policy.

#### 2) Limitations on Use and Provision

JICA shall never intentionally provide information that can be used to identify individuals to any third party, with the following three exceptions:

In cases of legally mandated disclosure requests;

In cases in which the provider of information grants permission for its disclosure to a third party;

In cases in which JICA commissions a party to process the information collected; the information provided will be within the scope of the commissioned tasks.

#### 3) Security Notice

JICA takes measures required to prevent leakage, loss, or destruction of acquired information, and to otherwise properly manage such information.

### (b) Copyright Policy

Participants of Agri-Net program are requested to comply with the following copyright policy; Article 1. Compliance matters with participants' drafting of documents (various reports, action plans, etc.) and presentations (report meetings, lectures, speeches, etc.)

1. Any contents of the documents and presentations shall be created by themselves in principle.

2. Comply with the following matters, if you, over the limit of quotation, have to use a third person's work (reproduction, photograph, illustration, map, figure, etc.) that is protected under laws or regulations in your country or copyright-related multinational agreements or the like:

(1) Obtain license to use the work on your own responsibility. In this case, the scope of the license shall meet the provisions of Article 2.

- (2) Secure evidential material that proves the grants of the license and specifies the scope of the license.
- (3) Consult with the third party and perform the payment procedure on your own responsibility regarding negotiations with a third person about the consideration for granting the license and the procedure for paying the consideration.

Article 2. Details of use of works used for Agri-Net program

- (1) The copyright on a work that a participant prepares for Agri-Net program shall belong to the participant. The copyright on the parts where a third party's work is used shall belong to the third party.
- (2) When using texts, supplementary educational materials and other materials distributed for Agri-Net program, participants shall comply with the purposes and scopes approved by each copyright holder.

**(c) Compliance Policy**

1. JICA shall improve the transparency and fairness of its operations and financial activities in order to secure public trust.
2. JICA shall contribute to the sound development of the international economic community through development assistance in order to secure the trust of the international community.
3. JICA shall meet the needs of developing regions and swiftly and flexibly provide quality service.
4. JICA shall consider natural and social environments when conducting its operations.
5. JICA shall communicate well with various levels of society and maintain an organizational culture of transparency.

\*Please refer to JICA website below regarding the detailed JICA's Compliance.

[https://www.jica.go.jp/english/our\\_work/compliance/index.html](https://www.jica.go.jp/english/our_work/compliance/index.html)

**END**

**Appendixes**

1. **University List**
2. **Application Form**
  - Annex1 Declaration of Desired University Placement**
  - Annex2 Research Plan**
  - Annex3 Details of Current and Previous Work**
  - Annex4 Career Plan after Graduation**



**Agriculture Studies Networks for Food Security (Agri-Net)**  
**2021 Autumn**  
**APPLICATION FORM**

**Instruction**

1. Handwritten form is not acceptable
2. Fill in the form in English
3. It is a **MUST** to fill all the **YELLOW** columns (Please write "N/A" if not applicable)
4. Write years in western calendar
5. Write proper nouns in full without abbreviation
6. **Sign all pages** on the bottom of right-hand corner after printing
7. Before submission, check your application form using the check list at the bottom of this application form
8. Regulation Number will be put by JICA.

**1. Personal Information**

## 1-1. Title

Agriculture Studies Networks for Food Security (Agri-Net)  
 2021 Autumn

Color Photo  
 (4cm×3cm)

## 1-2. Number (Not need to fill in. JICA will inform after selection Procedures)

J							
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Paste your photo  
 taken within  
 6 months.

## 1-3. Information about the applicant

FAMILY NAME <small>*ALL CAPITAL</small>			
First name <small>*Capita letter + lower cas</small>			
Full Name <small>(FAMILY-First-Middle)</small>			
Sex		Date of Birth <small>(Day/Month/Year)</small>	/ /
Nationality		Age <small>(As of 1/4/2021)</small>	
Resident Country		Religion <small>(if any)</small>	
City/Town		TEL <small>(Primary)</small>	
State/Province		TEL <small>(Secondary)</small>	
Email		Passport possession	

## 1-4. Contact Person in Emergency

Name			Relationship	
Province & Country		TEL		Email

Name of Applicant: \_\_\_\_\_

Signature: \_\_\_\_\_

## 2. Educational Background

### Instruction

1. Exclude kindergarden education and nursery school education.
2. Preparatory education for university admission is included in upper secondary education.
3. If you attended multiple schools at the same level of education due to moving house or readmission to university, modify level column and write the schools in the separate rows.
4. Any school years or levels skipped or repeated should be indicated in the Remarks column.
5. End date for Higher Education should match with the date on the graduate certificate which you submit.
6. Academic Degree must be filled for Higher Education level. (If not obtained any degree, write "N/A")

Level	Name of School Faculty / Department	Province, Country	Years of schooling	From (Month)/(Year) To (Month)/(Year)	Academic Degree
Primary Education				From /	
				To /	
Lower Secondary Education				From /	
				To /	
Upper Secondary Education				From /	
				To /	
Higher Education				From /	
				To /	
				From /	
				To /	
				From /	
				To /	
				From /	
				To /	
Total Years of Education: 0				years of schooling	

Please write the reasons in "Remarks" if you need to make a supplement or explanation for the instruction 4, 5, or 6.

Remarks	
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Name of Applicant: \_\_\_\_\_

Signature: \_\_\_\_\_

## 1) Language Proficiency

English Proficiency	Listening	
	Speaking	
	Reading	
	Writing	
	Certificate (if any) ex. TOEFL, IELTS Please attach copy of official certificate	
Mother Tongue ex. French		
Other Language (if any)		
Proficiency of the other language		

Excellent: Refined fluency skills and topic-controlled discussions, debates & presentations. Formulates strategies to deal with various essay types, including narrative, comparison, cause-effect & argumentative essays.

Good: Conversational accuracy & fluency in a wide range of situations: discussions, short presentations & interviews. Compound complex sentences.

Extended essay formation.

Fair: Broader range of language related to expressing opinions, giving advice, making suggestions.

Limited compound and complex sentences & expanded paragraph formation.

Poor: Simple conversation level, such as self-introduction,

## 2) Have you ever been awarded a scholarship for studying abroad?

	Name of scholarship				
	Duration	From	/	To	/

## 3) Are you currently applying for any scholarship(s), other than Agri-Net program?

	Name of scholarship	
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## 4) Have you ever participated in any training course in your country or abroad including any offered by JICA?

	Name of the course				
	Country you visited		Name of the institution or agency		
	Duration	From	/	To	/

Name of Applicant: \_\_\_\_\_

Signature: \_\_\_\_\_



### 3. Present Organization and Nomination

#### 3-1. Present Organization and Position

Type of Organization*			if others, specify	
Organization				
Department / Division				
Position				
Date of employment	/	/	Date of assignment to the present position	/ /
Province & Country		TEL		Email

Category of Organization	Type of Organization	Description
A. Private Sector	Private	Private company including Private school
B. Ministry / Government Institution	National Government	Ministry or Federal Institution
	Local Government	Governmental Institution run by state/province or city/town
	Public Enterprise	Government-owned corporation or facilities
C. Higher Education	University	Either public or Private University
D. Others	NGO/Private(non-profit)	NGO or non-profit organization
	Self-employed	Freelancer (if you own a company, chose "Private")
	Fresh Graduate	Just graduated or will Graduate soon from University and not working
	Unemployed	not working
	Others	Any status not applying to all above

#### 3-2. Confirmation of the nomination by the applicant's present organization

I agree to nominate this person on behalf of our organization

Date		Signature	
Name			
Department / Division			
Position			
TEL			
Email			
If required by the university, I agree that this person will leave our organization for additional six (6) months at longest as a reaserch student (this period will be additional to two years of master course or three years of doctor course).			Official Stamp

Name of Applicant: \_\_\_\_\_

Signature: \_\_\_\_\_

#### 4. Work Experience

Provide the information of your work experience following the most recent one.  
The first row (most recent one) will be filled automatically if 3-1 is correctly filled.

Organization	Department	Position	Period of Working	From / To	Full/Part	Type
				From /		
				To Aug / 2021		
				From /		
				To /		
				From /		
				To /		
				From /		
				To /		
				From /		
				To /		
				From /		
				To /		

**\*\*For the type of organization, please choose from the followings:**

- A. Private Sector    B. Ministry / Government Institution  
C. Higher Education and TVET (Technical and Vocational Education and Training) Institutions  
D. Others (non-profit organization etc.)

\*Please refer to Category of Organization on page 5 (4. Present Organization and Nomination)

Total years of full-time job experience: 0 year and 0 month

Total years of part-time job experience: 0 year and 0 month

Name of Applicant: \_\_\_\_\_

Signature: \_\_\_\_\_

## 5. Medical History

### 5-1. Present Medical Status

a) Do you currently use any medicine or have regular medical checkup by a physician for your illness?

	Name of illness, and condition	
	Name of medicine	

If yes, please attach your doctor's letter (preferably, written in English) that describes current status of your illness and agreement to join the program

b) Are you pregnant?

	Months of pregnancy	month	Expected date of delivery	/
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c) Are you allergic to any medication or food?

	What are you allergic to?	
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d) Please indicate any needs arising from disabilities that might necessitate additional support or facilities.

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Note: Disability does not lead to exclusion of persons with disability from the program. However, upon the situation, you may be directly inquired by the JICA official in charge for a more detailed account of your condition.

### 5-2. Past Medical History

a) Have you had any significant or serious illness?

	if yes, please specify	
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b) Have you ever been a patient in a mental clinic or been treated by a psychiatrist?

	if yes, please specify	
--	------------------------	--

### 5-3. Other Medical Problems

If you have any medical problems that are not described above, please indicate below.

--

Name of Applicant: \_\_\_\_\_

Signature: \_\_\_\_\_



## 6. Declaration

I, \_\_\_\_\_,

declare that I apply for the Agriculture Studies Networks for Food Security (Agri-Net) with a full understanding of the "General Information for Agri-Net", especially the articles stipulated below:

### (1) APPLICATION

1. all the information answered and provided in this application form by me, is true and accurate to the best of my knowledge and ability. My application will be cancelled if any information is proven to be false.
2. all the information provided by me in this application form had been approved by my supervisor in my organization
3. an application form which is incomplete or missing any necessary document(s) will be deemed ineligible and not considered.
4. the selection procedure and results rest entirely with JICA. No inquiries or objections by applicants regarding the result of the selection process will be considered.

### (2) OBJECTIVE OF THE PROGRAM

When I am accepted for the program, I agree

1. that the objective of the program which is written in G.I. Therefore, I will participate in "Japan's Development Experience in the Field of Agriculture and Rural Development" course offered by JICA,
2. that I am required to contribute to the development of my nation's relationship with Japan after completing the Master's course or Doctor's course in Japan,
3. that the objective of the program is not provision of employment in Japan upon completion of the program.

### (3) JICA's GUIDELINES

When I am accepted for the program, I agree

1. to invite my family (spouse and children only) on my own responsibilities for all expenses and necessary procedures after 6 months upon arrival in Japan to follow JICA's Guidelines,
  2. all the information answered in 5. MEDICAL HISTORY is true, and to accept that medical conditions resulting from an undisclosed pre-existing condition may not be financially compensated by JICA and may result in termination of the program,
  3. to carry out such instructions and abide by such conditions as may be stipulated by both the nominating government and the Japanese Government regarding the program,
  4. to follow the program, and abide by the rules of the institution or establishment that implements the program,
  5. to refrain from engaging in political activity or any form of employment for profit or gain,
  6. to return to my home country at the end of the activities in Japan on the designated flight schedule arranged by JICA,
  7. to discontinue the program if JICA and the applicant's current organizations agree on any reason for such discontinuation and not to claim any cost or damage due to the said discontinuation,
  8. to consent to waive exercise of my copyright holder's rights for documents or products that are produced during the course of the program, against duplication and/or translation by JICA, as long as they are used for the purposes of the program,
  9. to approve the privacy policy and the copyright policy in the G.I.
- JICA's Information Security Policy in relation to Personal Information Protection
- JICA will properly and safely manage personal information collected through this application form in accordance with JICA's privacy policy and the relevant laws of Japan concerning protection of personal information and take protection measures to prevent divulgence, loss or damages of such personal information. Any information able to identify individuals that is acquired from applicants/participants shall be entered into and stored in Portal Website, used or analysed within the scope of Agri-net program and activities of concerned parties: JICA, and Japanese Universities.
  - Unless otherwise obtained approval from an applicant itself or there are valid reasons such as disclosure under laws and ordinances, etc., and except for the following 1.-3., JICA will neither provide nor disclose personal information to any third party. JICA will use personal information provided only for the purposes in the following 1.-3 and will not use for any purpose other than the following 1.-3 without prior approval of an applicant itself.
    1. To provide Agri-net program to the participants.
    2. To provide Agri-net program to the participants from developing countries under the Citizens' Cooperation Activities.
    3. In addition to 1. and 2. above, if the government of Japan or JICA determines necessary in the course of technical cooperation.
10. to observe Japanese laws and ordinances (including, for example, such as "Sexual Harassment") during my stay, if I violate, will return the total amount or a part of the expenditure required for Agri-Net program depending on the extent of the violation,
  11. to understand that JICA does not assure issuance of Japan entry visa even after JICA decide to accept me.  
I understand the Embassy of Japan will decide it according to necessary formalities upon the submission of visa application from each participant.

Name of Applicant: \_\_\_\_\_

Signature: \_\_\_\_\_

DATE (Day / Month / Year): \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

## Check List

Please check the following BEFORE printing

Page	Check Point	Applicant	JICA
All	Are all the Yellow columns (MANDATORY) filled?		
1	Is the full name written as shown on the Passport? (National ID is acceptable if the applicant does not own a Passport)		
	Is the date of birth same as on the Passport or ID?		
	Is your age between 22 to 39? (if not, check qualified age at JICA overseas office in charge of your country)		
2	Is the schooling years corresponded to the years specified in University Diploma and Academic Transcript?		
	Is the name of the degree same as in the "University Diploma" and "Academic Transcript"?		
	Is the total schooling years over minimum academic years for Bachelor's degree? your total schooling years- >	0 years	
	If the schooling years does not match with the regular academic period, is it explained in the Remarks column?		
3	Is the applicant applying for any scholarship other than Agri-Net program?		
4	Is the name of organization, department, and position correctly mentioned? (No abbreviation is allowed)		
5	Is the working history and period correctly filled?		
Annex 2 Research Plan	Is the research plan written with enough amount of words? (Extreme lack of words may not be accepted)		
	Is the "Title", "Introduction", "Objective" and "Conclusion", respectively followed?		

Please check the following AFTER printing

Page	Check Point	Applicant	JICA
All	Is there a signature on the bottom-right corner of all pages?		
1	Is the applicant's photo attached on the Application form?		
4	Is there official stamp/signature of current organization?		
7	In the Declaration Form, is the signed date within the application period?		
University Diploma	Is the notary seal* affixed to University Diploma? The copied document of original one is approved only with the original notary seal affixed. *The notary seal: To officially notarize the copied document, affixed by authorized public institutions or lawyers.		
	Is the name and date of birth as shown on the Passport or ID? If not, please describe the reason in the letter.		
	If not written in English, is the official English translation attached?		
Academic Transcript	Is the notary seal affixed to Academic Transcript for all the grades earned in the university?		
	Is the name and date of birth as shown on the Passport or ID? If not, please describe the reason in the letter.		
	If not written in English, is the official English translation attached?		
Copy of Passport(ID)	Is the copy of valid Passport (or National ID) attached?		
	If not written in English, French, Portuguese or Spanish, is the official English translation attached?		
Photos	Are 2 photos attached on page 1 of Application Form?		
(Doctor's Letter)	If yes in 5-1(a), is the doctor's letter (written in English) attached? The letter should describe current status of the applicant's illness and has a consent for an applicant to join the program healthy.		

Please check the following BEFORE submission

Page	Check Point	Applicant	JICA
All	Are all attachments submitted?		

Name of Applicant: \_\_\_\_\_

Signature: \_\_\_\_\_

\*Please sign all the pages on the bottom of right-hand corner.

\* HANDWRITTEN FORMS will not be accepted

## **Annex 2: Research Plan**

Please write a brief research plan of your proposed Master's thesis /Doctor's thesis in about 500 words. At the selections, this research plan will be used to evaluate your academic ability and motivation, and to match you with university courses/supervisors you desired.

If plagiarism or fraud is discovered after selection, the candidate will be disqualified retroactively.

**(1) Title:**

**(2) Research Plan (about 500 words):**

Name of Applicant: \_\_\_\_\_

Signature \_\_\_\_\_



CONFIDENTIAL

\*Please sign all the pages on the bottom of right-hand corner.

\* HANDWRITTEN FORMS will not be accepted

### **Annex 3: Details of Current and Previous Work**

(1) Please describe your current work (contents), your position, your achievement in about 300 words.

(2) Please describe your previous work (contents), your position, and achievement in about 300 words.

2/3

Name of Applicant: \_\_\_\_\_

Signature \_\_\_\_\_

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\*Please sign all the pages on the bottom of right-hand corner.

\* HANDWRITTEN FORMS will not be accepted

## **ANNEX 4: Career Plan after Graduation**

Please describe your idea /plan to utilize your knowledge, skills and experiences that you would obtain in Japan after returning to your home country in about 500 words.

Please be reminded of the aim of the Agri-Net Program which expects the participants to contribute to the development of agriculture and rural development of their home countries, to utilize the networks which are built up during participants' stay in Japan, and to continue to foster good relationships between their countries and Japan.

3/3

Name of Applicant: \_\_\_\_\_

Signature \_\_\_\_\_