REQUEST FOR EXPRESSIONS OF INTEREST

**Georgia**

**Project Name: Georgia I2Q - Innovation, Inclusion and Quality**

**Loan No. 89550-GE**

**Assignment Title: Competitive Innovation Fund (CIF) Administration Unit – Education Specialist (National Consultant)**

**Reference No. GE-MESCS-287462-CS-INDV**

Georgia has received financing from the World Bank towards the cost of the **Georgia I2Q - Innovation, Inclusion and Quality Project** and intends to apply part of the proceeds to payments for goods, works, and related services and consulting services to be procured under this project.

The consulting services (“the Services”) include providing assistance in matters of promotion and communication and therefore supporting a day-to-day implementation process of the CIF.

The consultant will be responsible for the following activities: assisting the assigned Head of CIF AU to undertake all required actions, including but not limited to developing the relevant documentations for the implementation of the CIF; outreach and communication with experts and academia; managing a promotional campaign among the academic society; participation in the evaluation process of the CIF project proposals; contribution to the establishment of CIF structural units and selection of the pool of evaluation experts; fulfil other tasks and contribute to project activities as assigned by the Head of CIF AU.

The implementation period of the consultancy is full time and 1 year (including probation period of first three months). The contract can be extended subject to satisfactory performance as well as operational needs of the Project. Expected start date of the services is end of July, 2022.

The Terms of Reference (TOR) for the primary procurement stage for the can be found at the following link: <https://www.dropbox.com/sh/u525r64hh6nuvb2/AAB-KB0GIpZIE3t0fi9avUXwa?dl=0>

The Ministry of Education and Science of Georgia now invites eligible Individual Consultants (Consultants) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

* At least a Master’s degree preferably in Social Sciences, Education, Public Policy or Law;
* Minimum 5 years’ working experience in the higher education sector;
* Knowledge of the process and tools for academic program planning, development, and evaluation;
* Knowledge of the higher education system in Georgia and governing legislation proved by relevant experience;
* Experience in expert recruitment (qualification requirements of experts).
* Ability to facilitate timely and effective coordination among multiple agencies/stakeholders;
* Experience in conducting focus groups/working group meetings;
* Excellent report writing skills;
* Proficiency in Georgian and English Languages;
* Good communication and networking skills.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank’s “Procurement Regulations for IPF Borrowers” revised on November 2020 (“Procurement Regulations”), setting forth the World Bank’s policy on conflict of interest.

A Consultant will be selected in accordance with the “Open Competitive Selection of Individual Consultants” described in the Procurement Regulations.

Further information can be obtained at the address below during office hours:

Email: [procurement](mailto:procurement)@iiq.gov.ge

Expressions of interest must be delivered electronically indicating the name of position on the subject to the address below by mail, by **July 15, 2022, COB Tbilisi Time**

Attn: Ia Iashvili, Procurement Specialist of the Georgia I2Q - Innovation, Inclusion and Quality Project

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Address: 52, Dimitri Uznadze Str., 0102 Tbilisi, Georgia

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